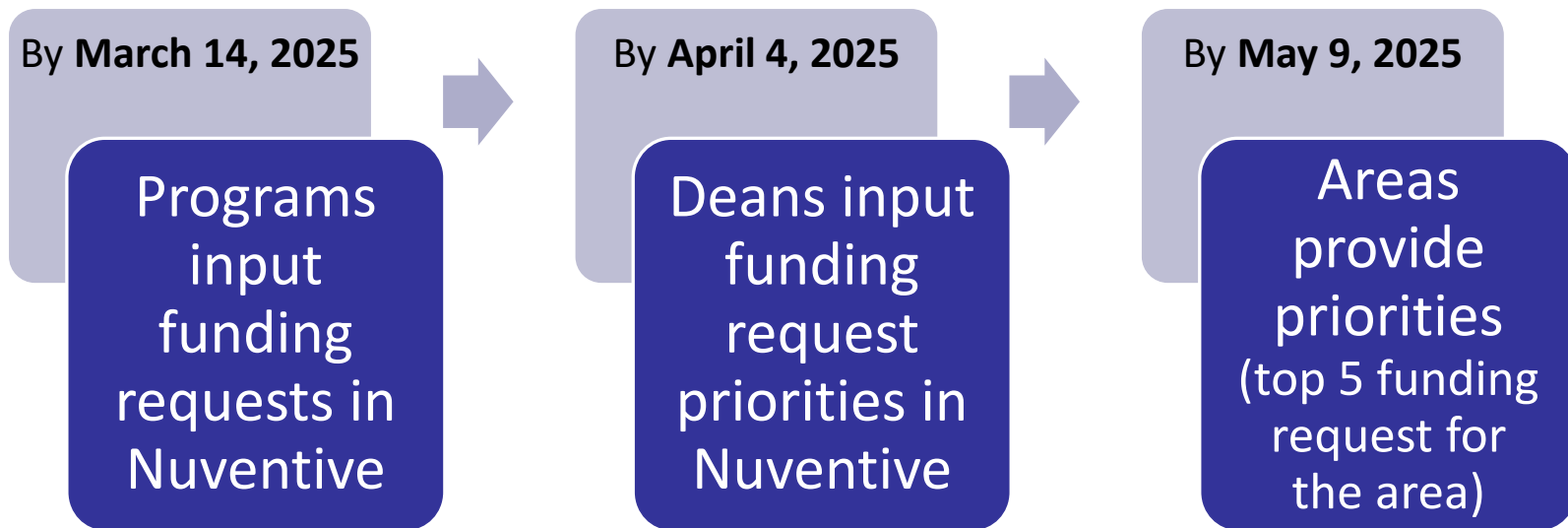


# 2025-26 Resource Allocation Milestones

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*Area VPs may provide specific guidance for divisions, including internal area-specific deadlines and the number of requests to move forward to area-level consideration.*

# 2025-26 Resource Allocation Process + Budgeting Milestones

Responsible	Steps	Timeline
IRP for Annual Planners	Nuventive training (refresher for how to use the Funding Request form in Nuventive)	11/8 @ 11-12pm
Fiscal Services	<b>Budget development workbooks distributed to Divisions</b>	<b>Beginning March</b>
Program Annual Planners	<b>Inputs funding request in Nuventive</b>	<b>Due 3/14</b>
Deans/Managers	Each division prioritizes funding requests across all programs/offices in the division. <b>Funding requests due in Nuventive. Must include divisional priorities.</b>	<b>Due 4/4</b>
IRP	Provides funding request reports to each Area VP.	By 4/11
Deans/Managers	<b>Budget development workbooks due to Fiscal Services</b>	<b>April</b>
Area VP	With their team, reviews funding requests prioritized by each division to <b>identify up to 5 funding requests that will move to the next step in the process.</b>	<b>By 5/9</b>
Fiscal Services	Inputs position budget data and Division Budget Workbook submissions to Colleague	May
Fiscal Services / VPAS	Reviews Governor's May budget revision and propose budget assumption (if needed)	Late May
PBC	PBC identifies funding requests that will move to the next step in the process.  To ensure PBC is equipped with the information needed to prioritize funding requests, Areas VPs (or designees) attend the PBC meeting: 1) to provide a summary of the 2025-26 priorities for the area and 2) to provide clarity regarding the VP area's priority funding requests.	May PBC meeting
College Council	Reviews PBC recommendations and determine funding requests that should move to the next step in the process.	June College Council meeting
Executive Cabinet	Reviews College Council recommendations and determines funding requests that are initially approved.	Summer
Fiscal Services	Inputs initially approved funding requests into Colleague.	Summer
Board of Trustees	Adopts 2025-26 final budget	By 9/15
Superintendent/President	Sends campus-wide communication with final approved funding requests.	After 9/15