



JOB TITLE: UTILITY WORKER

Classification: Classified
Salary Range: 23

Retirement Type: PERS*
Revised and Board Approved: October 18, 2004

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform custodial and minor maintenance duties for campus facilities; train and provide work direction to Custodians and schedule work to meet designated time lines.

REPRESENTATIVE DUTIES:

Perform custodial and minor maintenance duties for campus facilities; train and provide work direction to Custodians and schedule work to meet designated time lines.

Sweep, scrub, mop and wax floors; vacuum rugs and carpets.

Dust and polish furniture and woodwork; empty and clean waste receptacles.

Clean restrooms; wash windows and walls; clean blackboards.

Assist in cleaning kitchen and coffee shop equipment.

Operate heavy equipment such as forklifts, Genie-Booms and other related equipment.

Assist in moving and arranging furniture and equipment; set up auditorium or classrooms for special events or meetings.

Assist maintenance crews performing semi-skilled maintenance work as assigned.

Perform related duties as assigned.

JOB QUALIFICATIONS:

Education and Experience:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above and one year experience at the level of Custodian.

OTHER QUALIFICATIONS:

Knowledge/Areas of Expertise:

Methods of cleaning and preserving floors, walls and fixtures.

Cleaning materials, disinfectants and equipment used in custodial work.

Common cleaning tools and their uses.

Handling of hazardous materials.

Safe work practices.

Abilities/Skills:

Perform custodial and minor maintenance duties for campus facilities.
Train and provide work direction to others.
Assign and review the work of others.
Use of common electrical cleaning equipment.
Read and write at the level required for successful job performance.
Establish and maintain cooperative and effective working relationships with others.
Understand and follow oral and written directions.
Perform physical labor.

WORKING CONDITIONS:

Heavy lifting required.
Maneuver in physically strenuous situations.
Stand and sit for long periods of time.
Indoor and outdoor work environments.
Working with potentially dangerous equipment and chemicals.

* Previous employment performed in a different public retirement system may allow eligibility to continue in the same retirement system.