



JOB TITLE: GROUNDSKEEPER-GARDENER I

Classification: Classified
Salary Range: 22

Retirement Type: PERS*
Revised and Board Approved: December 18, 2000

BASIC FUNCTION:

Under the direction of a Supervisor, perform ground maintenance and gardening work.

DISTINGUISHING CHARACTERISTICS:

Groundskeeper-Gardener I incumbents are assigned grounds maintenance and gardening work. Groundskeeper-Gardener II performs grounds maintenance, gardening and construction work. Incumbents are assigned semi-skilled to skilled construction work, and positions require experience in one or more of the construction trades.

REPRESENTATIVE DUTIES:

Plant, cultivate, water, spray and propagate plants, shrubs, hedges and flowers; prepare and treat soil for planting.

Plant, fertilize and care for lawns.

Spade and fertilize flowerbeds and set out plants.

Trim hedges, shrubs and trees.

Hoe weeds, rake leaves and perform general grounds maintenance work.

Maintain supplies, tools and equipment in safe and proper working condition.

Prepare, set up and maintain athletic fields and related areas.

Assist in setting up for special events.

Perform routine duties in the installation and maintenance of sprinkler systems.

Operate power edgers and movers, trucks, tractors and attachments, sweepers, skip loaders, forklifts and other assigned equipment.

Perform custodial or maintenance duties during vacations or on a relief basis as assigned.

Schedule grounds maintenance and gardening work according to weather, time and equipment requirements.

Operate a District vehicle to travel from site to site to conduct work.

Utilize pesticides, herbicides and other chemicals in the control and eradication of pests and weeds as assigned.

Performs other related duties as assigned or requested.

JOB QUALIFICATIONS:

Education and Experience:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above and one year of experience in grounds maintenance and gardening.

OTHER QUALIFICATIONS:Knowledge/Areas of Expertise:

Tools, materials, equipment and methods used in grounds maintenance and gardening work.
Principles of propagating and maintaining trees, shrubs, flowers and lawns.
Safe work practices.
Safe and proper use and storage of hazardous and toxic materials.

Abilities/Skills:

Perform grounds maintenance, gardening and construction work.
Perform a wide variety of grounds maintenance and gardening work.
Utilize required hand and power tools and equipment in a safe and efficient manner.
Schedule grounds maintenance and gardening work according to weather, time and equipment requirements.
Read and write at the level required for successful job performance.
Establish and maintain cooperative and effective working relationships with others.
Understand and follow oral and written directions.
Work independently with little direction.
Provide work direction to others.

Licenses or Other Requirements:

Valid California driver's license. Possession of a Pest Control Operator's license may be required

WORKING CONDITIONS:

Exposure to direct sunlight, rain and humidity while working outside for extended periods of time.
Exposure to operation of noisy equipment such as blowers, chain saws, weed eaters and other power tools.
Exposed to dust from blowers.
Lift and carry up to 50 lbs.
Sit, stand, kneel and crouch.
Exposure to vibration while operating vehicles or power equipment.
Contact with herbicides and pesticides.
Contact with engine grease, oils and lubricants for blowers and mowers.

* Previous employment performed in a different public retirement system may allow eligibility to continue in the same retirement system.